

SYSTEMS APPROACH TO PLACEMENT (SAP)

SELF-ASSESSMENT FOR STUDENTS OR COUNSELORS (SASC)

Dr. Madan M. Kundu and Dr. Chrisann Schiro-Geist (Copyright 1993)

Rate your knowledge for each item using the scale:

- 0 = I have no knowledge or skill
- 1 = I have a minimum knowledge or skill
- 2 = I have an average knowledge or skill
- 3 = I have more than average knowledge or skill
- 4 = I have enough knowledge or skill to train someone

I. CLIENT SUBSYSTEM

- 1. Providing instruction in self-care _____
 - 2. Teaching independent living skills _____
 - 3. Assisting in locating appropriate living arrangements _____
 - 4. Teaching basic personal hygiene to clients _____
 - 5. Teaching basic communication skills _____
 - 6. Teaching interpersonal relation skills _____
 - 7. Evaluating work history and work adjustment potential _____
 - 8. Teaching the use and management of local transportation _____
 - 9. Teaching job-seeking skills _____
 - 10. Interpreting aptitude tests _____
 - 11. Interpreting ability tests _____
 - 12. Interpreting interest inventories _____
 - 13. Interpreting intelligence tests _____
 - 14. Teaching motivational skills _____
 - 15. Assessing acceptance of disability _____
- Total Score _____

II. HEALTH SUBSYSTEM

- 1. Referring for general medical examination _____
 - 2. Evaluating general medical report _____
 - 3. Referring for specialist medical examination _____
 - 4. Evaluating specialist's medical report _____
 - 5. Referring for personality/psychiatric examination _____
 - 6. Evaluating personality/psychiatric report _____
 - 7. Referring clients for orthotic/prosthetic/
adaptive technology aid evaluation _____
 - 8. Evaluating the orthotic/prosthetic/
adaptive technology aid report _____
- Total Score _____

III. EDUCATION SUBSYSTEM

- 1. Referring a client for a Self-Study Program _____
 - 2. Referring a client for entry into a General Educational Developmental (GED) Program of Study _____
 - 3. Referring a client for entry into a Formal Education Program (A.A., B.A., Graduate studies, etc.) _____
 - 4. Referring a client for entry into a vocational/technical/trade training Program _____
 - 5. Referring a client for on-the-job training Program _____
 - 6. Referring a client for a supported employment training Program _____
- Total Score _____

IV. FAMILY SUBSYSTEM

- 1. Assisting a client to adjust with the family _____
 - 2. Assisting the family(nuclear/extended) to adjust to a disability _____
 - 3. Facilitating communication within the family _____
 - 4. Evaluating financial resources _____
 - 5. Determining suitable attendant care _____
- Total Score _____

V. SOCIAL SUBSYSTEM

- 1. Determining language barriers _____
 - 2. Referring a client with language barriers for assistance _____
 - 3. Determining cultural/ethnic barriers _____
 - 4. Referring a client with cultural/ethnic barriers for assistance _____
 - 5. Determining moral barriers _____
 - 6. Referring a client with moral barriers for assistance _____
 - 7. Determining religious barriers _____
 - 8. Referring a client with religious barriers for assistance _____
 - 9. Identifying significant others' attitudes toward a person with disability _____
 - 10. Referring a client afflicted by others' attitudes to community resources (support groups, mental health facilities, etc.) _____
- Total Score _____

VI. EMPLOYER SUBSYSTEM

- 1. Determining organizational structure barriers _____
- 2. Referring a client affected by organizational structure barriers for assistance _____
- 3. Determining employer attitudinal barriers _____
- 4. Referring a client affected by employer attitudinal barriers for assistance _____

3.

- 5. Determining co-worker attitudes _____
- 6. Referring a client affected by co-worker attitudes for assistance _____
- 7. Determining union barriers _____
- 8. Referring a client affected by union barriers for assistance _____
- 9. Determining environmental/architectural barriers _____
- 10. Referring a client with environmental/architectural barriers for assistance _____
- 11. Determining a company's job development potential _____
- 12. Determining job modification needs _____
- 13. Referring a client seeking assistance to a job engineer _____
- 14. Performing a job analysis _____

Total Score _____

VII. PLACEMENT PERSONNEL SUBSYSTEM

- 1. Referral resources regarding placement _____
- 2. Agency policy regarding placement _____
- 3. Agency resources regarding placement _____
- 4. Ethical issues regarding placement _____
- 5. Laws regarding placement (JTPA, TJTC, ADA, Rehabilitation Act Amendments) _____
- 6. Assessing attitudes towards work _____
- 7. Assessing transferable skills _____
- 8. Assessing functional potential and limitations _____
- 9. Assessing labor/job market _____
- 10. Professional qualifications, knowledge, experience, and competencies _____

Total Score _____

VIII. FUNDING SUBSYSTEM

- 1. State Grants in Aid _____
- 2. Federal PELL Grant _____
- 3. Guaranteed Student Loan (G.S.L.) _____
- 4. Supplemental Security Income (S.S.I)/Medicaid _____
- 5. Social Security Disability Insurance (S.S.D.I.)/Medicare _____
- 6. Job service _____
- 7. General State Aid _____
- 8. Workers' Compensation laws _____
- 9. State Rehabilitation Services _____
- 10. Private insurance funding _____
- 11. Private facilities resources _____
- 12. Community resources _____

Total Score _____

SELF-ASSESSMENT FOR STUDENTS AND COUNSELORS
SUMMARY OF SCORES

- I. Client Subsystem
 Total = _____
 Divide by 15 _____
 Average = _____
- II. Health Subsystem
 Total = _____
 Divide by 8 _____
 Average = _____
- III. Education Subsystem
 Total = _____
 Divide by 6 _____
 Average = _____
- IV. Family Subsystem
 Total = _____
 Divide by 5 _____
 Average = _____
- V. Social Subsystem
 Total = _____
 Divide by 10 _____
 Average = _____
- VI. Employer Subsystem
 Total = _____
 Divide by 14 _____
 Average = _____
- VII. Placement Personnel Subsystem
 Total = _____
 Divide by 10 _____
 Average = _____
- VIII. Funding Subsystem
 Total = _____
 Divide by 12 _____
 Average = _____
- Total Score I to VIII = _____
 Divide by 80 _____
 Average = _____