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| Sec. 701,  Sec. 705(b)(4)  Sec. 705(c)(1)(D) | SILC membership reflects IL philosophy | 1.1 The SILC will develop a method for recruiting applicants and receiving applications consistent with the independent living philosophy and the requirements of the law.  1.2 At least annually, the SILC will forward a list of qualified, knowledgeable, and diverse candidates for appointment to SILC, to the appropriate appointing authority, for consideration.   * 1. The SILC provides training at least once a year to its members, CILs, and other providers, and other individuals eligible for services under Chapter 1 of Title VII of the Rehabilitation Act, as amended,   2. The SILC provides each newly appointed member with an orientation, including orientation regarding IL philosophy, prior to participation at meetings and voting.   3. The SILC completes and submits an assessment of the SILC training needs to the SILC technical assistance center on an annual basis.   4. The SILC develops, implements and maintains sound fiscal and personnel policies and procedures in accordance with its organizational structure.  1. The SILC develops, adopts and controls its budget, and allocates funds consistent with identified priorities. |
| Sec. 705(c)(1) | The Council fulfills all the duties in Section 705(c)(1) – regarding the State Plan for Independent Living (SPIL). | 2.1 The SILC documents the process for development of the state plan with the Centers for Independent Living within the state, which includes representatives of the Centers and input from people with disabilities and other stakeholders.  a. The SILC ensures that public meetings regarding SPIL development and review are open to the public and provides sufficient advance notice of such meetings.  b. Meeting locations must be physically accessible to people with disabilities.  c. The SILC shall provide such effective communication and reasonable accommodations necessary to make the meeting accessible to people with disabilities.  2.2 The SILC monitors, reviews and evaluates the implementation of the SPIL.  a. The SILC and CILs collaborate on the design of tools and processes to evaluate implementation of the SPIL and assess consumer satisfaction with services.  b. The SILC utilizes the tools to review and evaluate the implementation and effectiveness of the state plan.  2.3 The SILC submits and maintains copies of reports requested by the Administrator and maintains records to verify the information in such reports. |
| Sec. 704(j) &(k) , Sec. 705(c)(1)(E) & Sec. 705(c)(2)(A) | Documenting coordination activities, in the SPIL and otherwise. | 3.1 The SILC identifies entities with which activities are coordinated and documents coordination activities. |
| Sec. 705(d) | The SILC conducts hearings and forums necessary to carry out its duties. | 4.1 The SILC meets quarterly and ensures that such meetings of the Council are open to the public and provides sufficient advance notice of such meetings.  4.2 SILC meetings are open to the public except for confidential matters such as those which the state's open meetings or sunshine law would allow to be held in closed session. The SILC holds meetings in locations accessible to people with disabilities and provides such effective communication and reasonable accommodations as are necessary to make the meeting accessible to people with disabilities.  4.3 The SILC maintains copies of advanced notice, registration lists and minutes and other documentation of input gathered at hearings and forums conducted, as appropriate. |
| Sec. 705(e) | The Council shall have a resource plan sufficient to carry out the functions of the SILC. | 5.1 The resource plan details funding included from:  a. Sec. 110 as authorized in Sec.101(a)(18) Innovation and Expansion activities;  b. Other public sources; and  c. Private sources.  d. The resource plan describes the level of need for resources including  i. Staff/personnel;  ii. Operating expenses;  iii. Council compensation and expenses; and  iv. Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations.  5.2 If the resource plan includes Title VII, Part B funds, the SPIL provides justification of the percentage of Part B funds to be used, particularly if the percentage exceeds 30%, with references to the SPIL.  5.3 The Council has and follows policies and procedures for the supervision and evaluation of staff/personnel.  a. The Council maintains personnel records that include performance evaluations.  5.4 The Council oversees the assignment of duties to staff/ personnel to ensure there is no conflict of interest. |