




Introducing The Redesigned CENTERS FOR INDEPENDENT LIVING Program Performance Report (CIL PPR)

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Objectives

- Briefly review information about ACL Reporting
 - Discuss the purpose of redesigning the CIL Program Performance Report (PPR)
 - Introduce the redesigned PPR
 - Identify measures captured in the PPR
 - Instruct CIL Partners on providing feedback
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ACL Reporting

ACL Reporting is the new permanent reporting system that will soon be available for Independent Living (IL) grantees.

ACL Reporting is intended to be a secure, accessible, and user-friendly system to support submission of plans and performance reports for a number of ACL programs.


ACL will provide training and technical assistance to grantees on how to use the system.





The Purpose of The Redesign

The goal of redesigning the program performance report (PPR) is to:

- reduce the reporting burden;
 - improve the consistency of terminology used throughout the report;
 - remove unnecessary data elements; and
 - provide impactful, automated reporting and story telling capabilities.
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Annual Reporting Instrument

**SECTION 704
ANNUAL
PERFORMANCE REPORT
FOR
CENTERS FOR
INDEPENDENT LIVING**



**CENTERS FOR
INDEPENDENT LIVING
PROGRAM
PERFORMANCE REPORT**

the Rehabilitation Act of 1973, as amended by the Workforce Innovation and Opportunity Act (WIOA, P.L. 113-128) [the Act]





CIL PPR Outline

Section I. Fiscal Component

Section II. Board and Staff

Section III. Network and Service Records

Section IV. Demographics

Section V. Services, Achievements, and Coordination


Section VI. Annual Program Performance

Glossary





Specific Changes Throughout the CIL PPR

1. Removed data captured more than once in the report
 2. Enhanced distinctions between Part C funded consumers served
 3. Distinguished core services from other IL services
 4. Added character limits on narrative responses
 5. Added clarity to categories throughout the CIL PPR
 6. Added new age categories
 7. Added definitions for accurate reporting
 8. Added questions measuring overall performance
 9. Placed similar items together
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FISCAL COMPONENT

Highlighted Changes

- Funds received and expended
- Separate line item for program income
- The “pass through funds” line item and provides examples
- Chapter 2 Older Blind funds is no longer included.

Fund Sources	Funds Received	Funds Expended
A. Federal Funds		
Title VII, Ch. 1, Part C		
Title VII, Ch. 1, Part B		
Other (Federal)		
Subtotal		
B. Other Government Funds		
State Government		
Local Government		
Subtotal		
C. Non-Government Funds		
Foundations, Corporations, or Trust Grants		
Donations from Individuals		
Membership Fees		
Investment Income/Endowment		
Program Income <i>(fees for service, funds generated using Part C funds and other federal funds and fees received for administering pass-through funds etc.)</i>		
Other Resources <i>(in-kind, fundraising, etc.)</i>		
Subtotal		
D. Pass through funds <i>(Personal assistance services, representative payee funds, Medicaid etc.)</i>		
Total Expenditures		
Total Income (A+B+C)		
Net Operating Resources (Total Income-D)		

BOARD AND STAFF

Board and Staff	No. of Individuals	No. of Individuals with a “significant disability”	No. of Individuals from Minority Populations	Explanations for the number of individuals with a “significant disability” is equal to or less than 51% of the total No. of Individuals
Board				
Board Members				
Staff	No. of Individuals	No. of Individuals with a “disability”	No. of Individuals from Minority Populations	Explanations for the number of individuals with a “disability” is equal to or less than 50% of the total No. of Individuals
Decision Making Staff				
Non-decision Making Staff				
Total	<i>Auto Sum</i>	<i>Auto Sum</i>	<i>Auto Sum</i>	
Volunteers				

Highlighted Changes

- Number of board or staff members, with and without disabilities (If the number of individuals with a “significant disability” is under the minimum percent required by the Act we ask for an explanation)
- Consumers served from minority populations

NETWORK & SERVICE RECORDS

Open CSRs	No. of ILP waivers signed by consumers	No. of ILPs developed by consumers	No. of open CSRs carried over from previous years	No. of new CSRs	No. of CSRs with a "significant disability"

CSRs Closed	No. of closed CSRs with all goals met	No. of closed CSRs with consumers withdrawn	No. of closed CSRs with consumers that Relocated	No. of closed CSRs of consumers who died	No. of CSRs CILs were unable to contact	No. of CSRs closed for other reasons	No. of closed CSRs for individuals with a "significant disability"

3.1 CIL Counties with Part C Funds

CIL Counties with Part C Funds	No. of Individuals (Unduplicated)	No. of Individuals with a "significant disability"	No. of ILP waivers signed by consumers	No. of ILPs developed	No. of open CSRs carried over from previous years	No. of new CSRs	No. of closed CSRs

Highlighted Change

Information collected on open CSRs, closed CSRs, and CIL counties receiving Part C funds

DEMOGRAPHICS

Highlighted Changes

- Added two categories for youth based in the Act terminology
- Added a Sexual Orientation category to monitor underserved populations
- Added Living Environment categories to assess transitional services

Age
5 and under
6-13
14-17 (Youth)
18-24 (Youth)
25-30
31-45
46-64
65+
Age unknown
Gender
Female
Male
Transgender
Gender unknown
Sexual Orientation
Gay
Lesbian
Straight
Bisexual
Something else
Sexual Orientation unknown
Living Environment
Living Alone
Living with friends/family/ spouse
Living with non-related individuals
Senior Housing
Group Home or Similar Setting
Assisted Living
Nursing Home
Homeless
Household Status Unknown
Other

DEMOGRAPHICS (continued)

Race
American Indian or Alaska Native
Asian
Black or African American
Native Hawaiian or Other Pacific Islander
White
Race unknown
Ethnicity
Hispanic or Latino
Not Hispanic or Latino
Ethnicity unknown
Type of Disability
Visual
Hearing
Physical
Cognitive
Mental and Emotional
Other

Highlighted Change

Race and Ethnicity has now been separated.

SERVICE

Highlighted Changes

- Transition services separated into three categories



Core Services	No. of Individuals Requesting Services	No. of Individuals Receiving Services	No. of Individuals Receiving Services with a "significant disability"
Information and Referral			
Peer Counseling			
Individual and Systems Advocacy			
Independent Living Skills Training			
Transition and diversion services to assist with the following:			
assistance for those at risk of entering institutions			
transitioning from nursing homes or other institutions in to a community setting			
transitioning of youth (14-24) to postsecondary life			
Additional Services			
Assistive Technology Services			
Children's Services			
Counseling and Related Services			
Communication Services			
Outreach			
Education			
Family Services			
Housing, home modification, and shelter services			
Mobility Training			
Personal Assistance Services			
Recreational Services			
Rehabilitation Technology Services			
Transition Services			
Transportation Services			
Employment/ Vocational Services			
Other IL Services			

- Additional services are specific to significant life areas
- Removed services not generally provided or services that require professional licensing




Achievements

Significant Life Areas	Open CSRs			Closed CSRs		
	No. of Goals Set	No. of Goals Achieved	No. of Goals In Progress	No. of Goals Set	No. of Goals Achieved	No. of Goals In Progress
Self-Advocacy/Self-Empowerment						
Communication						
Mobility/Transportation						
Community-Based Living						
Educational						
Vocational						
Self-care						
Information Access/Technology						
Personal Resource Management						
Community/Social Participation						
Other						

ACLs Request

We would appreciate if CILs could complete the feedback template on additional subcategories or other options to show the accomplishments of the consumers on behalf of the CIL program.



Achievements (continued)

Please enter the total number of consumers who selected the categories below...

Consumer Satisfaction	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A
1. The CIL services were “accessible”.						
2. The CIL provided “quality” services and support.						
3. The CIL services are “essential” in order to prevent unnecessary institutionalization.						
4. The CIL services and support increase my feelings of confidence and control						
5. I would recommend the CIL program to a family member, friend or an acquaintance.						
6. When receiving services at the CIL, I felt like I had control over the goals included in my independent living plan.						
Total No. of individuals surveyed						
<p style="text-align: center;">Consumer Satisfaction</p> <p>Please provide a <i>brief description</i> of your centers method for collecting, evaluating, and improving consumer satisfaction (2000 characters with spaces).</p>						

Highlighted Change

Consumer Satisfaction questions have been added to capture consumer feedback with a standardized systematic approach.



Coordination

Community Collaborations	No. of organizations in collaboration	
Federal, State, Local Government		
Non-Profit		
For Profit		
Other		
Activity or Events	No. of Activities	No. of Attendees
Community Advocacy Events		
Community Information and Education		
Outreach Efforts to unserved/underserved populations		
Technical assistance to the community		
Other Activities/Events		

Highlighted Changes

- Community Collaborations
 - Activities or Events
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Coordination (continued)

5.5 Coordination

Please check alternative supports, modifications, and accommodations your center provides to assist individuals with disabilities in accessing and services supports.

Physical Access

- Signage
Accessible
- Doors and Doorways
- Bathrooms
- Parking Lots

Alternative Formats

- Braille
- Large Print
- Electronic/Digital Formats
- Audiotape

Other

- Equipment and Devices

Communications Access

- Sign Language Interpreters
- Personal Attendants
- Readers
- Teletypewriters (TTYs)
- Telecommunications Devices for the Deaf (TDDs)
- Text Telephones (TTs)
- Videophones
- Picture Boards

Program Access

- No-fragrance policy
- "Green" cleaners
(for individuals with environmental illness or chemical sensitivities)

Please provide a *brief description* of how your center helps to provide access to other services in the community (2000 characters with spaces).

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Highlighted Changes

Information about how CILs make their facilities, services and programs accessible to individuals with disabilities has now been added.

ANNUAL PROGRAM PERFORMANCE

Annual Program Performance					
Goals/Objectives	Target Population	Work Plan	State Plan For Independent Living	Achievements	Part C Funds
Please provide general descriptions of all the goals/objectives the center hopes to accomplish in the reporting year.	Please identify the specific disability population to be served for each goal/objective. <i>(e.g. visual, hearing, physical, cognitive, etc.)</i>	Please provide the activities to be completed within the reporting year to achieve a particular annual program goal/objective. If the activities included are for multiple year activities, they should be divided into multiple steps that are achievable within the reporting year.	Please describe how the goals/objectives and work plan are consistent with the three-year (SPIL).	Please indicate whether the goal/objective was met, unmet, in progress, or discontinued.	If applicable, briefly note outcome(s) accomplished using Part C funds. Include how the availability of Part C funds furthered the purpose of the independent living program and made a difference.

Please provide a *brief description* of accomplishments, achievements, or challenges not reflected elsewhere in the report (2000 characters with spaces):

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Glossary

Glossary of Terms & Sections

at-risk
COM
CSR
Diversion
Expenditure
ILS
Institution
Minority
Reporting Year
Significant Disability
Peer Counseling Services

Highlighted Change


A glossary of terms and sections in the Act have been added to improve data quality, validity, consistency, timeliness and accuracy.





Performance Measures

ACL has identified five significant life areas around which all CILs should provide services as appropriate:

- Access To Services and Supports**
 - Advocacy and Social Awareness**
 - Independence and Self-Sufficiency**
 - Employment Preparation Skills**
 - “High-quality Services” (Consumer Satisfaction)**
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Questions? Comments?

Submit your feedback using the template provided...

OR

Contact

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