We create opportunities for independence for people with disabilities through research, education, and consultation.
Process for SPIL Formulation under the Workforce Innovation and Opportunity Act (WIOA)

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What the Law Says

• The State Plan for Independent Living (Sec. 704)
• Joint Development
  – By the SILC and CILs in the State
  – After public input from individuals with disabilities
• Signatures
  – Chairperson of the SILC, on behalf of the SILC
  – Director of DSE
  – Not less than 51% of directors of the CILs in the state
What the Law Says cont’d.

- Periodic Review and Revision
  - Not less than every 3 years
  - Needs in the State for:
    - Provision of IL services
    - Development and support of statewide network of CILs
    - Working relationships & collaboration between CILs, programs that provide IL services, other community-based organizations and entities

- Date of Submission
  - Have to submit 90 days before completion date of the preceding plan (next SPIL due June 30, 2016)
What the Law Says cont’d. 2

• Statewideness
  – Strategies for providing IL services on a statewide basis to the greatest extent possible

• SILC
  – Provide for establishment of SILC
  – Plan for funding administrative costs of SILC (SILC Resource Plan)

• Designation of State Entity
  – “The plan shall designate a State entity of such State (referred to in this title as the ‘designated state entity’) – as the agency that, on behalf of the State, shall –
What the Law Says cont’d. 3

a) Receive, account for, and disburse funds received by the State under this chapter based on the plan;

b) Provide administrative support services for a program under part B, and a program under part C in a case in which the program is administered by the State under section 723;

c) Keep such records and afford such access to such records as the Administrator (of ACL) finds to be necessary with respect to the programs;

d) Submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and

e) Retain not more than 5% of the funds received by the State for any fiscal year under Part B for the performance of the services outlined in paragraphs (1) through (4).”
What the Law Says cont’d. 4

- How will the DSE indicate agreement to fulfill these responsibilities?
What the Law Says cont’d. 5

• Objectives
  – Specify objectives to be achieved under the Plan
  – Establish timelines for achievement of the objectives
  – Explain how the objectives are consistent with and further the purpose of this chapter

• IL Services
  – IL services will be provided
    • To individuals with significant disabilities
    • Consistent with the Plan
What the Law Says cont’d. 6

• Scope & Arrangements (of IL Services)
  – What services will be provided
  – How services will be provided (by whom)

• Network (of CILs that comply with Sec. 725)
  – Set forth a design for the establishment of a statewide network of centers for independent living that comply with the standards and assurances set forth in section 725
What the Law Says cont’d. 7

• 722 vs. 723
  – Is State a 722 or 723 State?
  – If a 723 State (see Sec. 723) –
    • Include policies, practices, and procedures governing:
      – the awarding of grants to CILs
      – oversight of CILs
What the Law Says cont’d. 8

• Cooperation, Coordination, and Working Relationships Among Various Entities
  – Steps that will be taken to maximize such among:
    • The SILC
    • The CILs
    • The DSE
    • Other
    – state agencies or entities represented on the SILC
    – other councils that address the needs and issues of specific disability populations
    – other public & private entities determined appropriate by the SILC
What the Law Says cont’d. 9

• Coordination of Services
  – How services funded under the plan will be coordinated with (and complement) other services to avoid unnecessary duplication with other programs:
    • Federal
    • State
    • Local
• Coordination Between Federal and State Sources (of funding)
  – Describe efforts to coordinate Federal and State funding for:
    • CILs
    • IL Services
What the Law Says cont’d. 10

• Outreach
  – Set forth steps to be taken to outreach to:
    • Unserved populations
    • Underserved populations
    • Including minority groups, urban, and rural populations
• Requirements for service providers
What the Law Says cont’d. 11

• Evaluation
  – Method for periodic evaluation of
    • Effectiveness of plan in meeting objectives
    • Consumer satisfaction
• Promoting Full Access to Community Life
What the Law Says cont’d. 12

• SILC Role in SPIIL Development (Sec. 705 (c))
  – Duties
  – Authorities
  – Limitation
• Develop the SPIIL Jointly with CILs
• Monitor, review, and evaluate the implementation of the SPIIL
• Submit reports to the Administrator
QUESTIONS???
Steps to Formulate the SPIL

- Tasks that must be accomplished
- Prioritize Tasks
- Establish TimeLine for completing tasks
  - Work backward from the submission deadline
  - Allow adequate time for each step
Steps to Formulate the SPIL cont’d.

• Identify who will develop the SPIL (the SPIL Team)
  - SILC Chairperson
  - Other SILC members
  - CIL Directors
  - Other CIL representatives (staff, board, consumers)
  - SILC director/staff?
  - Should the DSE be included?*

Steps to Formulate the SPIL cont’d. 2

• Identify the DSE
  – What process will be used to:
    • Evaluate potential DSEs?
    • Negotiate with potential DSEs?
    • Research State requirements for establishing the DSE
    • Reach agreement
Steps to Formulate the SPIL cont’d. 3

• Solicit Public Input
  – Identify method for soliciting public input
    • Surveys
    • Focus groups
    • Public forums
    • Facilitated public meetings
    • Other?
  – Compile all public input
  – Provide all input received to all involved in the development of the SPIL
Steps to Formulate the SPIL cont’d. 4

• Draft the SPIL
  – Identify all tasks to be completed
  – Divide the work among the team
Develop the Content of the SPIL

• What do you want to accomplish (Objectives)
  - Be specific
  - Make sure objectives are measurable
  - Include indicators of progress and/or achievement
Develop the Content of the SPIL cont’d.

• What services will be provided?
  – What services are currently being provided?
  – Consider unmet needs
  – Listen to public input
  – What can you realistically do?
Develop the Content of the SPIL cont’d. 2

• Who will provide the services?
  – Who is currently providing services?
  – Who can provide the identified services?
  – All providers must meet the Requirements in Sec. 704 (m)
Develop the Content of the SPIL cont’d. 3

- How will the Part B money be used?
  - How is Part B money currently being used?
  - Where will funding be needed to accomplish objectives?
  - How much funding will be needed for each objective and/or service?
  - What can you realistically do with the funding available?
Develop the Content of the SPIL cont’d. 4

• Statewide Network of CLs
  • What is the existing network of CLs?
    – How many CLs do you have?
    – Where are the current CLs located?
    – What are the service areas of the current CLs?
  • What are the unserved areas?
    – Where are new CLs and/or satellites needed?
    – What is the current capacity to establish a CL/satellite in each identified area?
    – How much funding would be needed?
Develop the Content of the SPIL cont’d. 5

- Statewide Network of CILs
  - What is the minimum funding level needed for existing CILs?
  - What is the minimum funding level needed to start a new CIL?
  - Design the ideal network
    - Are current CILs’ service areas realistic?
    - Prioritize where to put new CILs and/or satellites
    - Prioritize use of new funding if received
    - Outline how new funding will be distributed
Develop the Content of the SPIL cont’d. 6

- SILC Resource Plan
  - What amount is needed?
  - What funding is currently being used?
  - What can potential DSEs bring to the SILC Resource Plan?
  - If Part B funds are used:
    - Is 30% adequate?
    - If more than 30% is needed – how to justify in SPIL?
  - What additional sources of funding are available?
QUESTIONS???
Steps to Formulate the SPIL cont’d. 7

• First Full Draft of the SPIL
  – Identify who will take responsibility for merging all
    the work into SPIL format
  – Full team review the merged/draft SPIL to ensure
    all work and agreements are captured
  – This is the first full draft of the SPIL
Steps to Formulate the SPIL cont’d. 8

• Solicit Feedback
  – Determine format(s) for soliciting and accepting feedback/comments
  – Feedback from SPIL Team & their constituencies:
    • SILC members
    • CILs
      – Directors
      – Staff
      – Board members
      – Consumers
    • DSE
Steps to Formulate the SPIL cont’d. 9

• Solicit Feedback, cont’d.
  – Public Comments
    • Public meetings
    • On-line availability of draft SPIL
    • On-line format to submit comments
    • Other?
  – Provide notice to the public that comments are being accepted on the draft SPIL & provide a deadline
Steps to Formulate the SPIL cont’d. 10

• Finalize Draft
  - All comments received provided to the SPIL team
  - Team reviews and considers all comments received
  - Any revisions needed in response to comments are identified & made
  - Final draft provided to the SPIL team, SILC, CILs, and DSE
• Process for CLIs’ Approval
  – Network of CLIs identified in the SPIL included in process
  – Process for CLIs to review the Final SPIL Draft
  – Process for CLIs to indicate agreement and/or concerns
Steps to Formulate the SPIL cont’d. 12

• Process for SILC Approval
  – Final SPIL Draft provided to all SILC members
  – Draft discussed at a full SILC meeting
  – Voting SILC members vote whether to approve the draft
  – Voting SILC members authorize Chairperson to sign the SPIL on their behalf if it is approved
Steps to Formulate the SPIL cont’d. 13

• Process for Securing Signatures
  – SILC Chairperson
    • Representing the SILC
    • At the direction of the SILC
  – CIL Directors
    • At least 51% of the directors of the CILs in the network identified in the SPIL must sign
    • How many are allowed to sign?
    • Can all the CIL directors sign?
  – DSE Director
Steps to Formulate the SPIL cont’d. 14

• Submission of SPIL
  – Who will submit the SPIL to ACL?
  – What process will be used to submit the SPIL?
  – Who will have access to that process?
QUESTIONS???
Where West Virginia is in the Process
SPIL Team Established

- 3 SILC members
- Former SILC Chairperson
- All CIL Directors
- DSU Liaison
- SILC Executive Director
Timeline Established

- SPIIL Team Established – April 2015
- Public Forums Held – August/September 2015
- Begin Drafting SPIIL Content – October 2015
- SPIIL Draft to SPIIL Partners – February 2016
- Public Meetings/Comment Period – March 2016
- Final SPIIL Draft to Partners for Approval – May 2016
- Approval of SPIIL – June 1, 2016
- Signatures Secured – June 15, 2016
- SPIIL Submitted to ACL – June 22, 2016
Additional Progress Made

- Dates & Locations set for Public Forums to gather Input
- Review of Consumer Satisfaction/Needs information
New York SILC SPIL Development Timelines
NY SPIL Development Timeline


• (February – October 2015) Convene a Needs Assessment Committee (NAC) to work on a key questions, respond with data and survey responses, and produce a draft and final report by October.
NY SPIL Development Timeline cont’d.

• (May – July 2015) SPIL Committee starts process to develop outreach materials to obtain public input which starts in September.
  – Materials: Public hearing notice, facilitation outline, CIL focus group packet, background material, and communications for distribution, posting and messaging.

• (September – October 2015) Receive public input on SPIL.
  – Methods: Public hearings, SPIL facilitated sessions at public events (conferences), CIL focus groups, written comments.
  – Facilitation outline utilized for all methods.
NY SPIL Development Timeline cont’d. 2

- (November 2015) Needs assessment report reviewed and accepted at full council meeting.
- (November – December 2015) SPIL Committee reviews public input and needs assessment priorities, identifies final priorities, objectives and funding.
- (December 2015 - January 2016) Key Elements of plan sent out for public comment. Changes made accordingly.
NEW STEPS CONSIDERING WIOA

• (January – February 2016) Draft SPIL
• (late February 2016) Review highlights of draft SPIL on webinar
• (March 2016) CIL Directors review and approve draft SPIL
• (April 2016) SILC review and approval of draft SPIL
• (April – May 2016) Technical review of draft SPIL
NY SPIL Development Timeline cont’d. 4

• (June 2016) Partners sign draft SPIL: SILC Chair signs on behalf of SILC, CIL Directors sign a form (TBD), and DSE signs and affirms administrative duties.

• (Late June 2016) Signed SPIL transmitted to ACL by June 30th.

• (August – September 2016) Review draft SPIL with ACL. Possible negotiation & technical edits.

• (By October 2016) New SPIL Approved by ACL.
What Did NY Have to Add to or Revise the SPIL Formulation Process?

- Review of the draft SPIL with IL network partners and stakeholders via a webinar for general education and understanding
- A CIL Director voting process
- An arbitration process (if needed)
- Additional time and flexibility, along with an appeal for cooperation in an environment of change
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Evaluation

Please click the link below to complete an evaluation of this program:

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